

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

NOVEMBER 16, 2022

The Chairman, Mr. D. W. Guidry, Sr., called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Mr. J. Amedée led the Invocation and the Pledge of Allegiance. Upon roll call, Council Members recorded as present were: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue. District One was recorded as vacant. A quorum was declared present.

Mr. J. Amedée moved, seconded by Mr. S. Trosclair, “THAT the Council approve minutes of the Regular Council Session held on October 12, 2022.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. J. Domangue moved, seconded by Mr. C. Harding, “THAT the Council approve the minutes of the Special Council Session (Condemnation Hearings) held on October 24, 2022.”

The Chairman called for a vote on the motion offered by Ms. J. Domangue.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, “THAT the Council approve the Accounts Payable Bill Lists for 10/31/2022, 11/7/2022 and 11/14/2022.”

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair read a commendation commending the Bayou Area Habitat for Humanity for its generous donation of land to Recreation District No. 3-A to provide for a new community center in the Village East area.

Mr. Edwin Charles III, Executive Director for Bayou Area Habitat for Humanity, gave a brief overview of his past and shared his optimism for the proposed community center and its benefits.

Dr. John Navy, former Council Member, thanked the Bayou Area Habitat for Humanity for their generous donation and discussed challenges faced throughout the process. Dr. Navy then thanked the Council and Parish Administration for their support.

Mr. Randy Lebeouf Jr., Chairman of Recreation District No. 3-A, thanked everyone involved with the donation and shared his optimism for the benefits the proposed center will bring to the community.

Several Council Members shared their appreciation for the donation and for the benefits it will provide to Parish residents.

Mr. Derek Dark, Recreation District No. 3-A Board Member, thanked the Council for allowing the project to proceed and shared his optimism for the community center being an essential place for the community.

Ms. Nicole Wesley Brown, Regional Director of Gulf Coast Social Services, gave an overview of the programs offered to communities through her organization and shared her appreciation for an opportunity to provide these programs at the new community center in the future.

Mr. C. Harding shared his experience visiting the program and expressed his gratitude for the program in improving the quality of life for attendees.

Several Council Members congratulated Dr. Navy on his retirement and all his accomplishments and wished him the best in his future endeavors.

The Chairman noted there will be no presentation by Parish Administration relative to capital projects, including drainage, utility, road and quality of life projects, as well as other matters relative to the operations and maintenance of Parish government.

It was at this time Mr. S. Trosclair was recorded as exiting the meeting.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, "THAT the time now being 6:36 p.m., the Council open public hearings."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Troclair.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

- A. An ordinance to acquire in full ownership the following property adjudicated to Terrebonne Parish Consolidated Government for public purpose; Parcel #36938, with owner of record Eddie Diggs; to address other matters relative thereto.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. C. Harding, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. C. HARDING

ORDINANCE NO. 9432

AN ORDINANCE TO ACQUIRE IN FULL OWNERSHIP THE FOLLOWING PROPERTY ADJUDICATED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR PUBLIC PURPOSE; PARCEL #36938, WITH OWNER OF EDDIE DIGGS AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, 100% of the immovable property designated as Parcel No. 36938, with no municipal address, described herein below, was adjudicated to the Terrebonne Parish Consolidated Government on **June 07, 2009** for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed without redemption; and

WHEREAS, the Terrebonne Parish Consolidated Government still possesses tax title to it;

WHEREAS, LA R.S. 47:2236 authorizes the parish to acquire a full ownership interest in adjudicated property for a public purpose; and

WHEREAS, the Terrebonne Parish Consolidated Government has identified public uses for this immovable property, which is more fully described herein below; and

WHEREAS, the Terrebonne Parish Consolidated Government will not declare the adjudicated property as surplus, but instead intends to acquire a full ownership interest in the adjudicated property for a public purpose; and

WHEREAS, the Terrebonne Parish Consolidated Government now intends to acquire a full ownership interest in the property described below; and use it for the public works;

NOW BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that

SECTION I

The subject adjudicated property is needed for public purposes. Specifically, Terrebonne Parish Consolidated Government intends to take ownership/possession of this property for the purpose of public works.

SECTION II

Terrebonne Parish Consolidated Government hereby ordains and declares it intends to acquire a full ownership interest in the following described property and further depicted on the attached plats, if any:

PARCEL #36938

A CERTAIN TRACT OF LAND SITUATED IN THE PARISH OF TERREBONNE STATE OF LA., ON THE RIGHT DESCENDING BANK OF BIG BAYOU BLACK ABOUT 12 MILES BELOW THE CITY OF HOUMA, LA. COMPRISED WITHIN & BEING PART OF PARCEL "G" AS SHOWN & DESIGNATED ON A PLAN OF S/D OF MAGNOLIA PLANTATION MADE BY G. E. PAINE, C.E. ON MARCH 5, 1933 ON FILE IN THE OFFICE OF THE CLERK OF COURT TERREBONNE PARISH, LA. IN BOOK OF MAPS VOL. 3 AT PAGE 32 A FRONT OF 70' (TO BE MEASURED AS HEREINAFTER INDICATED) ON SAID RIGHT DESCENDING

BANK OF SAID BAYOU BLACK BY DEPTH OF 70' BETWEEN EQUAL & PARALLEL LINES; BOUNDED IN FRONT OR ON THE SOUTH BY SAID BIG BAYOU BLACK ABOVE OR WEST BY PROPERTY OF ROBERT B. BUTLER FORMERLY NOW ARTHUR MOSELY, IN THE REAR OR NORTH BY PROPERTY OF MRS. SUSIE HARTMAN DIGGS & BELOW BY PROPERTY OF MRS. SUSIE HARTMAN DIGGS NOW OR FORMERLY, THE SAID FRONTAGE OF 70' IS TO BE MEASURED ALONG THE STRAIGHT LINE DRAWN AS DESCRIBED IN THE ACT OF PURCHASE BY OSCAR A. ROBICHAUX FROM ROBERT B. BUTLER & OF RECORD IN CB 132/ 680 OF THE PUBLIC RECORDS OF TERREBONNE PARISH LA. SECTION 34, T17S - R16E

SECTION III

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Administration be hereby authorized to acquire full ownership of this property in accordance with LA R.S. 47:2236, *et seq.* and inclusive of the following terms.

SECTION IV

The Terrebonne Parish Consolidated Government shall file a copy of this Ordinance into the conveyance records of the Parish of Terrebonne pursuant to La. R.S. 47:2236. The recorder is hereby requested and directed in accordance with law to index the names of the following tax debtors and the Terrebonne Parish Consolidated Government as mortgagees:

FOR PARCEL NO. 36938:

1. Terrebonne Parish Consolidated Government
2. Eddie Diggs.

SECTION IV

In accordance with La. R.S. 47:2236, any transfer, mortgage, lien, privilege, or other encumbrance filed after the filing of the ordinance shall not affect the property.

SECTION VI

The Terrebonne Parish Consolidated Government shall, within thirty days after the filing of this Ordinance, or as soon as practical, send a written notice regarding the acquisition of these properties to the tax sale parties whose interest TPCG intends to terminate. If this notice is given after the expiration of the applicable redemptive period, this notice will constitute a notice of sale.

SECTION VII

The sending of this notice by the Terrebonne Parish Consolidated Government shall constitute service of the notice of sale under Article VII, Section 25 of the Constitution of Louisiana.

SECTION VIII

The Terrebonne Parish Consolidated Government shall publish a public notice that any tax sale party whose interest the Terrebonne Parish Consolidated Government intends to be terminated has until the applicable time period set forth in La. R.S. 47:2336 to redeem the properties. If the properties are not redeemed within the time limit set forth in La. R.S. 47:2336(C), this ordinance shall become operative, and the Terrebonne Parish Consolidated Government shall acquire full ownership of the properties herein.

SECTION IX

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION X

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION XI

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Trosclair.

The Chairman declared the ordinance adopted on this the 16th day of November 2022.

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- B. An ordinance to acquire in full ownership the following property adjudicated to Terrebonne Parish Consolidated Government for public purpose; Parcel #41866, with Municipal Address of 141 Shirley Street, with owner of record Lloyd Outdoor Advertising; to address other matters relative thereto.

There were no comments from the public on the proposed ordinance.

Mr. C. Harding moved, seconded by Mr. D. J. Guidry, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

OFFERED BY: MR. C. HARDING

SECONDED BY: MR. D. J. GUIDRY

ORDINANCE NO. 9433

AN ORDINANCE TO ACQUIRE IN FULL OWNERSHIP THE FOLLOWING PROPERTY ADJUDICATED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR PUBLIC PURPOSE; **PARCEL #41866, WITH A MUNICIPAL ADDRESS OF 141 SHIRLEY ST., WITH OWNER OF LLOYD OUTDOOR ADVERTISING** AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, 100% of the immovable property designated as Parcel No. #41866, with a municipal address of 141 Shirley St., described herein below, was adjudicated to the Terrebonne Parish Consolidated Government on **July 3, 1989** for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed without redemption; and

WHEREAS, the Terrebonne Parish Consolidated Government still possesses tax title to it;

WHEREAS, LA R.S. 47:2236 authorizes the parish to acquire a full ownership interest in adjudicated property for a public purpose; and

WHEREAS, the Terrebonne Parish Consolidated Government has identified public uses for this immovable property, which is more fully described herein below; and

WHEREAS, the Terrebonne Parish Consolidated Government will not declare the adjudicated property as surplus, but instead intends to acquire a full ownership interest in the adjudicated property for a public purpose; and

WHEREAS, the Terrebonne Parish Consolidated Government now intends to acquire a full ownership interest in the property described below; and use it for the public works;

NOW BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that

SECTION I

The subject adjudicated property is needed for public purposes. Specifically, Terrebonne Parish Consolidated Government intends to take ownership/possession of this property for the purpose of drainage due to the lift station on the property.

SECTION II

Terrebonne Parish Consolidated Government hereby ordains and declares it intends to acquire a full ownership interest in the following described property and further depicted on the attached plats, if any:

PARCEL #41866

LOT THIRTEEN (13), BLOCK FOUR (4), COTEAU SUBDIVISION, BEING DESIGNATED ON A MAP OF SAID SUBDIVISION MADE BY T. BAKER SMITH, C.E., DATED MAY 14, 1955, AND RECORDED IN C.B. 219, FOLIO 682 IN THE RECORDS OF TERREBONNE PARISH, LOUISIANA; SAID LOT BEING BOUNDED EAST BY PROPERTY OF CHARLES J. BERGERON, SOUTH BY SHIRLEY STREET, WEST BY LOT 14, AND NORTH BY LOT 10 OF SAID BLOCK FOUR (4) AND BEING EIGHTY (80') FEET FRONT ON THE SOUTH SIDE OF SHIRLEY STREET, BETWEEN PARALLEL LINES OF 125' 5-1/8"; TOGETHER WITH ALL THE BUILDINGS AND IMPROVEMENTS THEREON AND ALL THE RIGHTS, WAYS, PRIVILEGS, SERVITUDES AND APPURTENANCES THEREUNTO BELONGING OR IN ANYWISE APPERTAINING.

SECTION III

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Administration be hereby authorized to acquire full ownership of this property in accordance with LA R.S. 47:2236, *et seq.* and inclusive of the following terms.

SECTION IV

The Terrebonne Parish Consolidated Government shall file a copy of this Ordinance into the conveyance records of the Parish of Terrebonne pursuant to La. R.S. 47:2236. The recorder is hereby requested and directed in accordance with law to index the names of the following tax debtors and the Terrebonne Parish Consolidated Government as mortgagees:

FOR PARCEL NO. 41866:

1. Terrebonne Parish Consolidated Government
2. LLOYD OUTDOOR ADVERTISING

SECTION IV

In accordance with La. R.S. 47:2236, any transfer, mortgage, lien, privilege, or other encumbrance filed after the filing of the ordinance shall not affect the property.

SECTION VI

The Terrebonne Parish Consolidated Government shall, within thirty days after the filing of this Ordinance, or as soon as practical, send a written notice regarding the acquisition of these properties to the tax sale parties whose interest TPCG intends to terminate. If this notice is given after the expiration of the applicable redemptive period, this notice will constitute a notice of sale.

SECTION VII

The sending of this notice by the Terrebonne Parish Consolidated Government shall constitute service of the notice of sale under Article VII, Section 25 of the Constitution of Louisiana.

SECTION VIII

The Terrebonne Parish Consolidated Government shall publish a public notice that any tax sale party whose interest the Terrebonne Parish Consolidated Government intends to be terminated has until the applicable time period set forth in La. R.S. 47:2336 to redeem the properties. If the properties are not redeemed within the time limit set forth in La. R.S. 47:2336(C), this ordinance shall become operative, and the Terrebonne Parish Consolidated Government shall acquire full ownership of the properties herein.

SECTION IX

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION X

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION XI

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Trosclair.

The Chairman declared the ordinance adopted on this the 16th day of November 2022.

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C. The Proposed 2023 Parish Budget and Five-Year Capital Outlay Budget.

There were no comments from the public on the proposed Budget hearing.

Mr. D. Babin moved, seconded by Mr. G. Michel, "THAT the Council continue public hearing to the 11/30/22 meeting."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. C. Harding, "THAT the Council return to the regular order of business as per written agenda."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

The Chairman recognized Ms. Telisa Clark who addressed the Council regarding establishing The Kevin Clark Hope Foundation in honor of her late husband Mr. Kevin Clark to help aid and assist others diagnosed with cancer.

The Chairman called for a report on the Public Services Committee meeting held on 11/14/22, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on Wednesday, November 30, 2022, at 6:30 p.m., rendered the following:

PUBLIC SERVICES COMMITTEE

NOVEMBER 14, 2022

The Chairman, John Amedée, called the Public Services Committee meeting to order at 5:30 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by Mr. J. Amedée. Upon roll call, Committee Members recorded as present were: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue. District One was recorded as vacant. A quorum was declared present.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 22-350

WHEREAS, the Code of Federal Regulations, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be

inspected, rated for safe load capacity, and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state, and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Terrebonne Parish, in accordance with those standards, is delegated by the Louisiana Department of Transportation and Development.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that for the period January 1, 2023, through December 31, 2023:

1. The Terrebonne Parish Consolidated Government will perform all interim inspections on all Parish-owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Terrebonne Parish Consolidated Government will be structurally analyzed and rated by the Parish as to the safe load capacity in accordance with the AASHTO manual for maintenance inspection of bridges. The load posting information that has been determined by the Louisiana Department of Transportation and Development for all bridges where the maximum legal load under Louisiana State Law exceeds the load permitted under the operating rating as determined above will be critically reviewed by the Parish. Load posting information will be updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing instructional ratings.
3. All Terrebonne Parish Government-owned or maintained bridges which require load posting or closing shall be load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All bridges shall be critically reviewed by the Terrebonne Parish Consolidated Government prior to load posting.
4. All bridges owned or maintained by the Terrebonne Parish Consolidated Government are shown on the attached list in the format specified by the Department of Transportation and Development.

BE IT FURTHER RESOLVED, that the Terrebonne Parish Consolidated Government is cognizant that these stipulations are prerequisites for participation by the Terrebonne Parish Consolidated Government in the Off-System Bridge Replacement Program.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

OFFERED BY: MS. J. DOMANGUE

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 22-351

A resolution providing for the acceptance of work performed by Justin J. Reeves, LLC, in accordance with the Certificate of Substantial Completion for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated July 19, 2021 with Justin J. Reeves, LLC, for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1631211 of the records of Terrebonne Parish, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Architect, and Contractor and found to be substantially complete, and

WHEREAS, the Architect for this project, Duplantis Design Group, PC, recommends the acceptance of the substantial completion, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1631211 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Architect, Duplantis Design Group, PC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

OFFERED BY: MR. D. BABIN

SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 22-352

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE AN ASSIGNMENT AGREEMENT ON BEHALF OF TPCG AS INTERVENOR, AUTHORIZING HOUSTON J. LIRETTE, JR., APAC TO ASSIGN TO GROS FLORES POSITERRY, LLC THAT CERTAIN AGREEMENT FOR PROFESSIONAL SERVICES FOR ARCHITECTURAL/ENGINEERING SERVICES NECESSARY FOR THE REPAIR OR REPLACEMENT OF HURRICANE-IDA DAMAGED BUILDINGS AND FACILITIES OWNED BY TPCG.

WHEREAS, on July 26, 2002, Houston J. Lirette, Jr., APAC (“Assignor”) and Gros Flores Positerry, LLC (“Assignee”) herein signed, as Joint Venturers, that certain Agreement for Professional Services with Terrebonne Parish Consolidated Government, which was authorized by Terrebonne Parish Council Resolution No. 22-118, became effective on August 3, 2022, and is filed for record with the Terrebonne Parish Recorder of Mortgages at Entry No. 1656121 (hereinafter, the Professional Services Agreement); and

WHEREAS, on August 10, 2022, a 100% ownership interest in and to Houston J. Lirette, Jr., APAC was sold to Gros Flores Positerry, LLC,;

WHEREAS, Assignee is now the owner of Houston J. Lirette, Jr., APAC, and wishes to assume all rights of Assignor under the said Professional Services Agreement;

WHEREAS, the Professional Services Agreement prohibits any assignment of the contract without TPCG's consent;

WHEREAS, TPCG now wishes to execute, as intervenor, the assignment agreement between Houston J. Lirette, Jr., APAC and Gros Flores Positerry, LLC, provided Assignee submit proper proof of insurance evidencing its indemnification and coverage for Assignor, and provided Assignor is not released from its obligations under the Professional Services Agreement;

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the Terrebonne Parish President is authorized to execute on behalf of Terrebonne Parish Consolidated Government, as intervenor, an Assignment Agreement to facilitate continued services for the replacement and repair of Hurricane Ida damaged properties owned by the Parish, subject to approval by the legal department, and not materially different from the agreement attached.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MR. C. HARDING

RESOLUTION NO. 22-353

A resolution authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 18-DRA-44, Elliot Jones Pump Station Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did award the construction of the Elliot Jones Pump Station Project to Sealevel Construction, Inc., entitled Parish Project No. 18-DRA-44, Terrebonne Parish, Louisiana, and

WHEREAS, the Parish is desirous with the inclusion of a bridge deck with a trash screen, the conduit and wiring for soft starters, and

WHEREAS, some bids items such as a sluice gate, motor and controls along with a Capacitor Bank will be removed from the project, and

WHEREAS, this change order increases the overall contract by an amount of \$1,100,000 for this change in scope, and

WHEREAS, this change order will increase the contract time by 170 calendar days which includes delays from Hurricane Ida and time for Entergy to relocate their power pole, and

WHEREAS, Change Order No. 1 has been recommended by the Engineer, GIS Engineering, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove, or his designee, of Change Order No. 1 to the construction agreement with Sealevel Construction, Inc., for Parish Project No. 18-DRA-44, Elliot Jones Pump Station Project, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of One Million One-Hundred Thousand Dollars and No Cents (\$1,100,000.00) and increases the contract time by 170 calendar days, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry “THAT, the Public Services Committee introduce an ordinance to authorize the acquisition of property by way of donation by quitclaim deed from Dixie Rice Agricultural LLC; authorize the Parish President to execute any and all documents necessary to acquire property by way of donation by quitclaim deed from Dixie Rice Agricultural LLC; and to provide for other matters relative thereto and call a public hearing on Wednesday, November 30, 2022, at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel “THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:34 p.m.

John Amedée, Chairman

Brandi Becnel, Minute Clerk

Mr. J. Amedée moved, seconded by Mr. D. J. Guidry “THAT the Council accept and ratify the minutes of the Public Services Committee held on 11/14/22.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.
The Chairman declared the motion adopted.

The Chairman called for a report on the Community Development and Planning Committee meeting held on 11/14/22, whereupon the Committee Vice-Chairwoman, noting ratification of minutes calls public hearings on Wednesday, November 30, 2022, at 6:30 p.m., rendered the following:

COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE

NOVEMBER 14, 2022

The Chairman, Steve Trosclair, called the Community Development & Planning Committee meeting to order at 5:35 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by Mr. J. Amedée. Upon roll call, Committee Members recorded as present were: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue. District One was recorded as vacant. A quorum was declared present.

Mr. C. Harding shared his appreciation of the resolution and its benefits toward promoting clean water and the oyster industry. ***(RESOLUTION ADOPTED AFTER DISCUSSION)**

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 22-354

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ACCEPT THE GRANT AWARDED AND SIGN ANY AND ALL DOCUMENTS RELATED TO THE NFWF FUNDING FOR LIVING SHORELINES TO PROTECT THE INTEGRITY OF THE COASTLINE WHILE PROTECTING, RESTORING OR ENHANCING HABITAT FOR ENVIRONMENTALLY AND COMMERCIALY IMPORTANT NATURAL RESOURCES.

WHEREAS, the Terrebonne Parish Consolidated Government applied for funding from the National Fish and Wildlife Foundation (NFWF) to install a Living Shoreline/Oyster Bed Surge Protection System in Lake Chien,

WHEREAS, by communication from the NFWF, Terrebonne Parish Consolidated Government has been notified that the application was approved March 1, 2022; and

WHEREAS, the approved funding for the installation of the Living Shoreline surge protection system is as follows:

Federal Share (50%)	\$ 5,445,743.85
Non Federal Share (0%)	\$ 175,000.00
TOTAL PROJECT AWARD:	\$ 5,620,743.85

WHEREAS, the National Fish and Wildlife Foundation (NFWF) has provided an Agreement attached here as Attachment A; and

WHEREAS, Terrebonne Parish Consolidated Government will be a party to that agreement;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President is hereby authorized to enter into the appropriate Agreement with the National Fish and Wildlife Foundation to implement the Living Shoreline.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J.

Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

At Mr. G. Michel's request, Parish Attorney Julius Hebert shared his understanding that there is no conflict of interest with the Parish President executing the agreement, then noted that the Parish will no longer be responsible for repair of the street.

Discussion then ensued relative to potential hazards with gate closures at various times.
***(RESOLUTION ADOPTED AFTER DISCUSSION)**

OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 22-355

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT'S EXECUTION OF AN AGREEMENT WITH GLENN OAKS HOMEOWNERS' ASSOCIATION, INC. FOR A CONVENTIONAL SERVITUDE OF PASSAGE TO PROVIDE AND MAINTAIN PUBLIC UTILITIES.

WHEREAS, in 1996, a servitude of public use over Glen Oaks Drive was statutorily dedicated to in accordance with La. R.S. 33:5051 through the filing of Map No. 9922 of the Terrebonne Parish Clerk of Court, COB 1524, Folio 512, Entry No. 983847 and COB 1530, Folio 512, Entry No. 986145;

WHEREAS, the sewerage facility was transferred to TPCG, COB 1533, Folio 162, Entry No. 987464;

WHEREAS, TPCG accepted the dedicated maintenance of streets, servitudes, utilities, gas, sewer, and right-of-ways in Ordinance 5680;

WHEREAS, Glen Oaks Homeowners Association, Inc., who acquired from Dixie Rice Agriculture, LLC, who transferred all rights, title, and interest in the property listed herein to Glen Oaks Homeowners Association, Inc., recorded Terrebonne Parish, Louisiana, COB 2645, Folio 180, Entry No. 1633057; Pernell and Tara Pellegrin, COB 2664, Folio 460, Entry No. 1646450; Scott A. and Sarah Haydel; COB 2661, Folio 801, Entry No. 16447061; Gordon Earl Dove, Sr. and Mona Dove, COB 2661, Folio 793, Entry No. 1644705;

WHEREAS, the public right of passage over Glen Oaks Drive and Ordinance 5680 has been partially revoked by the Parish Council of the Terrebonne Parish Consolidated Government, but the right to install, construct, repair, and maintain drainage, sewer, electrical, communication, gas and water utilities originally granted over the street Glen Oaks Drive, Right of Way as well as allowing emergency vehicles such as police, fire, and ambulance services use, surrounding residential lots has been expressly retained and as set forth in the original Act of Dedication; and

WHEREAS, Terrebonne Parish Consolidated Government wishes to promote the health, safety, and welfare of its residents by providing Public Utilities and Public Services to the residents of Glen Oaks, and the residents of Glen Oaks wish to continue receiving paid for utility services;

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President to sign the attached Agreement on behalf of the Terrebonne Parish Consolidated Government.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

Mr. D. J. Guidry moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Community Development and Planning Committee introduce an ordinance to partially revoke Ordinance No. 5680 and de-dedicate an existing dedicated public servitude of passage for the paved street right-of-way of in Glen Oaks Subdivision, located in Section 102, T17S-R17E; and call a public hearing on said matter on Wednesday, November 30, 2022, at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry, “THAT, the Community Development and Planning Committee introduce an ordinance to authorize the acquisition from Boyd Mayet Properties, LLC certain immovable property located at 6084 W. Park Avenue, Houma, Louisiana 70364, and to provide for related matters and call a public hearing on Wednesday, November 30, 2022, at 6:30 p.m.” ***(MOTION ADOPTED AFTER DISCUSSION)**

At Mr. G. Michel’s request, Parish Manager Mike Toups noted that the current plans are to widen the nearby bridge to three lanes and to use the building for archiving Public Works records. He then added that a completion date is not available yet.

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

*The Chairman declared the aforementioned motion adopted.

Mr. J. Amedée moved, seconded by Mr. C. Harding, “THAT, there being no further business to come before the Community Development and Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:45p.m.

Steve Trosclair, Chairman

Brandi Becnel, Minute Clerk

Ms. J. Domangue moved, seconded by Mr. C. Harding, “THAT the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 11/14/22.”

The Chairman called for a vote on the motion offered by Ms. J. Domangue.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

The Chairman called for a report on the Policy, Procedure, and Legal Committee meeting held on 11/14/22, whereupon the Committee Chairwoman, noting ratification of minutes calls public hearings on Wednesday, November 30, 2022, at 6:30 p.m., rendered the following:

POLICY, PROCEDURE, AND LEGAL COMMITTEE

NOVEMBER 14, 2022

The Chairwoman, Jessica Domangue, called the Policy, Procedure, and Legal Committee meeting to order at 5:46 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by Ms. J. Domangue. Upon roll call, Committee Members recorded as present were: D. W. Guidry Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue. District One was recorded as vacant. A quorum was declared present.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. C. Harding, “THAT the Policy, Procedure, and Legal Committee approve the co-sponsorship request for the 2023 Houma Rotary Cast Iron Cookoff on Saturday, February 25, 2023, from 12:00 p.m. to 4:00 p.m. at the Houma Courthouse Square.”

The Chairwoman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

At Mr. G. Michel’s request, the Chairwoman clarified that the resolution would announce the vacancy for District One and also announce a special election and its qualifying dates. ***(RESOLUTION ADOPTED AFTER DISCUSSION)**

OFFERED BY: MR. G. MICHEL

SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 22-356

A RESOLUTION TO PROCLAIM THE APPOINTMENT OF AN INTERIM COUNCILPERSON FOR DISTRICT ONE, THE SPECIAL ELECTION TO ELECT, AND QUALIFYING DATES FOR THE SPECIAL ELECTION FOR THE POSITION OF TERREBONNE PARISH COUNCILPERSON OF DISTRICT ONE

WHEREAS, Dr. John Navy has submitted his resignation as a Councilperson for District One of Terrebonne Parish, and it has been accepted by the Terrebonne Parish Consolidated Government; and

WHEREAS, his resignation has caused a vacancy in office and an election must be ordered and called to fill the unexpired term of office exceeding one year; and

WHEREAS, pursuant to the Terrebonne Parish Consolidated Government (TPCG) Home Rule Charter Section 2-04, TPCG must appoint an Interim Councilperson for Terrebonne Parish District One, to fill the vacancy left by Dr. John Navy's resignation, within thirty days of the official resignation of the Councilperson; and

WHEREAS, the governing authority of Terrebonne Parish, Louisiana, is given the authority and responsibility under the provisions of La. R.S. 18:602 to appoint a person to fill the vacancy who meets the qualifications of the office, and to call a special election to fill the vacancy; and

WHEREAS, Louisiana Revised Statute 18:602(E) requires that a local governing body issue a proclamation for a special election, within twenty days of the vacancy of the elected position.

NOW THEREFORE BE IT RESOLVED, on behalf of the Terrebonne Parish Consolidated Government, that;

The Terrebonne Parish Council shall fulfill its obligation pursuant to the Terrebonne Parish Consolidated Government (TPCG) Home Rule Charter Section 2-04, to ensure that an Interim Councilperson is appointed for District One, to fill the vacancy created by the resignation of Dr. John Navy.

BE IT FURTHER RESOLVED, on behalf of the Terrebonne Parish Consolidated Government, that;

The Terrebonne Parish Council proclaims the calling of a special election to be held in accordance with Revised Statutes 18:402 and 18:602, with a primary election date of March 25, 2023, and a general election date of April 29, 2023, to elect a Councilperson for Terrebonne Parish, District One, to fulfill the vacancy created by the resignation of Dr. John Navy.

BE IT FURTHER RESOLVED, on behalf of the Terrebonne Parish Consolidated Government, that;

The qualifying dates for the special election for the Councilperson for Terrebonne Parish, District One, shall be January 25, 26, and 27, 2023.

BE IT FURTHER RESOLVED, on behalf of the Terrebonne Parish Consolidated Government, that;

This Proclamation shall be published in the Official Journal of Terrebonne Parish and a true copy of the original shall be sent, through certified mail, to Ms. Theresa Robichaux, Clerk of Court for Terrebonne Parish, Thirty-Second Judicial District Court, and to Mr. Kyle Ardoin, Louisiana Secretary of State.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

OFFERED BY: MR. G. MICHEL
 SECONDED BY: MR. C. HARDING

RESOLUTION NO. 22-357

SETTING 2023 COUNCIL

MEETING DATES

COMMITTEE MEETING DATES	REGULAR COUNCIL SESSION MEETING DATES
JANUARY 9 TH	JANUARY 11 TH
JANUARY 23 RD	JANUARY 25 TH
FEBRUARY 6 TH	FEBRUARY 8 TH
FEBRUARY 27 TH	FEBRUARY 28 TH
MARCH 13 TH	MARCH 15 TH
MARCH 27 TH	MARCH 29 TH
APRIL 10 TH	APRIL 12 TH
APRIL 24 TH	APRIL 26 TH
MAY 8 TH	MAY 10 TH
MAY 22 ND	MAY 24 TH
JUNE 12 TH	JUNE 14 TH
JUNE 26 TH	JUNE 28 TH
JULY 10 TH	JULY 12 TH
JULY 24 TH	JULY 26 TH
AUGUST 7 TH	AUGUST 9 TH
AUGUST 21 ST	AUGUST 23 RD
SEPTEMBER 11 TH	SEPTEMBER 13 TH
SEPTEMBER 25 TH	SEPTEMBER 27 TH
OCTOBER 9 TH	OCTOBER 11 TH
OCTOBER 23 RD	OCTOBER 25 TH
NOVEMBER 13 TH	NOVEMBER 15 TH
NOVEMBER 27 TH	NOVEMBER 29 TH
DECEMBER 11 TH	DECEMBER 13 TH
DECEMBER 18 TH	DECEMBER 20 TH

BE IT FURTHER RESOLVED that all Council Regular Session Meetings shall begin at 6:00 p.m. in the Robert J. Bergeron Government Tower Building located at 8026 Main Street, 2nd Floor Council Meeting Room, Houma, LA, and

BE IT FURTHER RESOLVED that the Council will schedule committee meetings on the Monday preceding the Council Regular Session Meetings; however, ****Committee meetings** may be scheduled on a different day and/or at a different time, as decided upon by the Council; and

BE IT FURTHER RESOLVED that the Council may call additional Committee meetings and/or Special Sessions of the Council as deemed necessary.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

OFFERED BY: MR. C. HARDING
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 22-358

A RESOLUTION REQUESTING THAT THE LOUISIANA GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS SUBMIT TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY A REQUEST ON BEHALF OF TERREBONNE PARISH TO WAIVE THE RENTAL FEES ASSOCIATED WITH THE DIRECT HOUSING PROGRAM UNITS FOR CERTAIN HOUSEHOLDS.

WHEREAS, Hurricane Ida caused immense damage to Terrebonne Parish, causing numerous residents to be left without housing; and

WHEREAS, residents of Terrebonne Parish who lost their homes due to Hurricane Ida are participating in the Direct Housing Program; and

WHEREAS, On March 1, 2023, FEMA will begin charging rental fees to the Terrebonne Parish residents who are participating in the Direct Housing Program; and

WHEREAS, the normal rental rates for those participating in the Direct Housing Program will be based on the Department of Housing and Urban Development's (HUD) national averages; and

WHEREAS, the Terrebonne Parish Council is requesting that the Louisiana Governor's Office of Homeland Security and Emergency Preparedness submit to the Federal Emergency Management Agency a request on behalf of Terrebonne Parish to waive the rental fees associated with the Direct Housing Program units for the households whose income has been lessened as a result of Hurricane Ida for the duration of the program.

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby request that the Louisiana Governor's Office of Homeland Security and Emergency Preparedness submit to the Federal Emergency Management Agency a request on behalf of Terrebonne Parish to waive the rental fees for the participants of the Direct Housing Program in Terrebonne Parish for the duration of the program.

BE IT FURTHER RESOLVED that the Terrebonne Parish Council requests that copies of this resolution be submitted to the Louisiana Governor's Office of Homeland Security and Emergency Preparedness and to the Federal Emergency Management Agency.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

Chief Financial Officer Kandace Mauldin presented the proposed Terrebonne Parish Recreation District Policy and Procedure Manual. She highlighted a number of inclusions and minor changes based on feedback from the recreation districts.

At Mr. D. Babin's request, Ms. Mauldin noted that a number of recreation district budgets were still outstanding and required approvals.

Several Committee Members thanked Ms. Mauldin and Recreation, Parks, and Grounds Director Roddy Lerille for their hard work and dedication.

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Policy, Procedure, and Legal Committee introduce an ordinance to adopt the Terrebonne Parish Recreation District Policy and Procedure Manual and call a public hearing on Wednesday, November 30, 2022, at 6:30 p.m."

The Chairwoman called for the vote on the motion offered by Mr. G. Michel

THERE WAS RECORDED:

YEAS: D. W. Guidry Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. J. Amedée moved, seconded by Mr. G. Michel, "THAT, there being no further business to come before the Policy, Procedure, and Legal Committee, the meeting be adjourned."

The Chairwoman called for the vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. W. Guidry Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 5:57 p.m.

Jessica Domangue, Chairwoman

Brandi Becnel, Minute Clerk

Ms. J. Domangue moved, seconded by Mr. G. Michel, "THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 11/14/22."

The Chairman called for a vote on the motion offered by Ms. J. Domangue.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

The Chairman called for a report on the Budget and Finance Committee meeting held on 11/14/22, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on Wednesday, November 30, 2022, at 6:30 p.m., rendered the following:

BUDGET & FINANCE COMMITTEE

NOVEMBER 14, 2022

The Chairman, Mr. Carl Harding, called the Budget & Finance Committee meeting to order at 5:59 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by Mr. C. Harding. Upon roll call, Committee Members recorded as present were: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue. District One was recorded as vacant. A quorum was declared present.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 22-359

RESOLUTION, approving the quote received from Bluum Technology for the upgrade of the Audio/Visual Equipment located in the Incident Command Center at the Office of Emergency Preparedness.

WHEREAS, a quote was obtained by the Terrebonne Parish Office of Emergency Preparedness for the purpose of upgrading the Audio/Visual Equipment at the Office of Emergency Preparedness, and

WHEREAS, after careful review by Earl Eues, OEP Director it has been determined that the quoted price of Seventy-Six Thousand, Nine Hundred Ten Dollars and Fifty Cents (\$76,910.50) from Bluum Technology for the Audio/Visual Equipment upgrade should be accepted per attached quote, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned Audio/Visual Equipment upgrade at the cost of Seventy-Six Thousand, Nine Hundred Ten Dollars and Fifty Cents (\$76,910.50) as per attached quote, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved, and that Audio/Visual Equipment upgrade be accepted as per the attached quote.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

At Mr. G. Michel's request, Chief Financial Officer Kandace Mauldin explained that the contract would be for non-decorative lights, including some fiberglass poles, and that a change order should be expected for additional lights being reflected in the damage assessment. She added that a previous contract for decorative lighting was out for bids and expected to be awarded in the next month.

Mr. D. W. Guidry, Sr. reported that the change order is to be presented by the next Regular Council Session. He then clarified that the contract for non-decorative lights would only cover labor costs as the materials were already collected and that the contract for decorative lights included both parts and labor.

Discussion ensued relative to the definition of decorative lights and determining responsibility for repairing different parts of a light fixture.

Parish Manager Mike Toups reported that Entergy is assessing outstanding repairs throughout the Parish and will resume night patrols to identify future outages.

Discussion was held regarding a written agreement with Entergy detailing responsibilities responsible for light pole repairs.

Parish Attorney Julius Hebert explained that Entergy is a utility company regulated by the

Public Service Commission (PSC) and that there is a tariff order through the PSC that includes the definitions and additional information regarding utility responsibilities.

Mr. D. Babin noted that SLECA will be patrolling their area at night to check light outages and that Matt Peters has been named their new general manager starting in 2023.
***(RESOLUTION ADOPTED AFTER DISCUSSION)**

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 22-360

RESOLUTION awarding the contract for the TPCG Street Light Storm Replacement due to damage from Hurricane Ida

WHEREAS, bids were received on October 25, 2022, by the Terrebonne Parish Consolidated Government and its Consultants for the replacement of damaged streetlights due to Hurricane Ida, and

WHEREAS, the lowest bid received was from All Star Electric, Inc. for a total of One Million, Five Hundred Ninety-Seven Thousand, Seven Hundred Sixty-Eight Dollars and Zero Cents (\$1,597,768.00) and,

WHEREAS, after careful review by TPCG and its Consultants that the bid be awarded to All Star Electric, Inc., in the amount of One Million, Five Hundred Ninety-Seven Thousand, Seven Hundred Sixty-Eight Dollars and Zero Cents (\$1,597,768.00), and

WHEREAS, the Parish Administration has recommended the acceptance of the bid for the aforementioned as per the attached documents.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the aforementioned bid award be accepted as per the attached documents.

BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an agreement and/or contract with All Star Electric, Inc., by Terrebonne Parish President Gordon E. Dove.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

OFFERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 22-361

WHEREAS, on October 26, 2022, the Terrebonne Parish Consolidated Government (TPCG) received bids for Bid 22-HPD-56 Purchase of Two (2) New/Unused ½ Ton Trucks for the Houma Police Department (HPD), and

WHEREAS, after careful review by the Purchasing Division, and the Houma Police Department it has been determined that the bid of Trapp Cadillac Chevrolet Inc. is the lowest qualified bid in the amount of Forty Thousand, Six Dollars and Fifty-One Cents (\$40,006.51) each for the ½ ton trucks, and

WHEREAS, the quantities referenced are estimated. In the event a greater or lesser quantity is needed, the TPCG reserves the right to increase or decrease the amount, at the unit price stated in the bid. The TPCG does not obligate itself to contract for or accept more than their actual requirements during the period of this agreement, as determined by actual needs and availability of appropriated funds.

WHEREAS, Parish Administration has concurred with the recommendation that the bid of Trapp Cadillac Chevrolet Inc. be accepted for 22-HPD-56 Purchase of Two (2) New/Unused ½ Ton Trucks at the aforementioned unit price, as per attached documents.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted for the purchase of two (2) ½ ton trucks for HPD.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

OFFERED BY: MR. G. MICHEL

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 22-362

WHEREAS, on October 14, 2022, the Terrebonne Parish Consolidated Government (TPCG) received bids for Bid 22-PW-52 Purchase of One (1) New/Unused Full Size Sport Utility Vehicles (SUV), and

WHEREAS, after careful review by the Purchasing Division, and Homeland Security and Emergency Preparedness (TOHSEP) it has been determined that the bid of Southland Dodge Chrysler Jeep LLC in the amount of Sixty-Four Thousand, Nine Hundred Dollars (\$64,900.00) should be accepted, and

WHEREAS, the quantities referenced are estimated. In the event a greater or lesser quantity is needed, the TPCG reserves the right to increase or decrease the amount, at the unit price stated in the bid. The TPCG does not obligate itself to contract for or accept more than their actual requirements during the period of this agreement, as determined by actual needs and availability of appropriated funds, and

WHEREAS, Parish Administration has concurred with the recommendation that the bid of Southland Dodge Chrysler, Jeep LLC be accepted for Bid 22-PW-52 Purchase of One (1) New/Unused Full Size Sport Utility Vehicles (SUV) at the aforementioned unit price, as per attached documents.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted for the purchase of the full-size SUV for TOHSEP.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

At the Chairman's request, Chief Financial Officer Kandace Mauldin clarified that this bid is specifically for Housing and Human Services. ***(RESOLUTION ADOPTED AFTER DISCUSSION)**

OFFERED BY: MS. J. DOMANGUE

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 22-363

A Resolution to amend resolution 22-335 to allow for changes in quantity of vehicles purchased

WHEREAS, on October 10, 2022, the Budget and Finance Committee adopted Resolution 22-335 for Bid 22-HHS-48 Purchase of One (1) New/Unused Mid-Size Sports Utility Vehicle (SUV) for the Community Development Division of the Housing & Human Services Department, and

WHEREAS, after opening of the bids the Section 8 Division of the Housing & Human Services Department submitted a request for bid for a mid-size SUV, and

WHEREAS, the Purchasing Division is requesting to amend Resolution 22-335 to reflect a change in award to allow other Departments/Divisions to purchase from this bid during its viability which is provided for by language included in the bid document, and

WHEREAS, the quantities referenced are estimated. In the event a greater or lesser quantity is needed, the TPCG reserves the right to increase or decrease the amount, at the unit price stated in the bid. The TPCG does not obligate itself to contract for or accept more than their actual requirements during the period of this agreement, as determined by actual needs and availability of appropriated funds.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government that the request of the Purchasing Division be granted for the amendment of resolution 22-335, as per attached documents.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

Mr. D. Babin moved, seconded by Mr. D. J. Guidry, “THAT the Budget and Finance Committee introduce an ordinance to amend the Parish Compensation and Classification Plan for the Houma Fire Department and call a public hearing on Wednesday, November 30, 2022, at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

A review of the proposed 2023 Budget began on the following funds/departmental budgets:

- a) **Dedicated Emergency Fund (Fund 200; Sm. Bk. 123; Big Bk. 55)** – Chief Financial Officer Kandace Mauldin presented the proposed 2023 Budget stating that the minimum cap for 2023 is \$3,000,000, and that they are proposing to have \$3,813,278 at the end of 2023 including projected FEMA reimbursements, continued expenses for Hurricane Ida, and projected insurance claims and settlements.
- b) **Office of Coastal Restoration/Preservation (Fund 215; Sm. Bk. 152; Big Bk. 116)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2023 Budget explaining that the Coastal Impact fees collections is \$76,500, a decrease of \$13,500, and the General Fund Supplement is \$150,000, a decrease of \$9,452. Under Personnel, they are eliminating one (1) Administrative Coordinator II, Grade 106 and adding one (1) Executive Secretary, Grade 107.
- c) **Sales Tax Fund (Fund 255; Sm. Bk. 166; Big Bk. 262)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2023 Budget highlighting that a ¼% Capital Improvement sales tax is used to fund capital projects and debt service for capital projects with the 2023 collections estimated at \$7,684,646, a 13.26% increase from 2021 collections, same as 2022 projected collections. She continued stating that a transfer is to be made to Capital Improvement Bond Sinking Fund for annual bond requirements in the amount of \$4,011,624 to maintain a reasonable balance for future bond payments. Ms. Mauldin added that a transfer is to be made to the Road and Bridge Fund in the amount of \$175,000 for bathroom renovations and to the Parishwide Drainage Construction Fund in the amount of \$2,308,961, for the D-18 Pump Station replacement as the match for capital outlay money received for this year. She then stated that transfers for the Bayou Terrebonne pump station would be \$908,961 and transfers to the Road Construction Fund for the round-a-bout at Hollywood Road and Valhi and the Pontoon Bridge timber approach were included as well.
- d) **Terrebonne Levee & Conservation District (Fund 282; Sm. Bk. 191; Big Bk. 355)** – Chief Financial Officer Kandace Mauldin reviewed the proposed 2023 Budget explaining that there were no significant changes.
- e) **Terrebonne Levee & Conservation District (Fund 283; Sm. Bk. 192; Big Bk. 357)** – Chief Financial Officer Kandace Mauldin presented the proposed 2023 Budget noting that, in in November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project. She noted that the 2023 collections are estimated to be \$7,684,646 and that the Levee and Conservation District drawdown is budgeted at \$3,950,000. Ms. Mauldin then stated that for Morganza to the Gulf projects, a transfer is to be made to the Bond Sinking Fund in the amount of \$3,654,949.
- f) **Bayou Country Sports Park (Fund 285; Sm. Bk. 194; Big Bk. 361)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2023 Budget stating that the Hotel Motel Tax is estimated at \$300,000 for 2023 to use for the annual debt service of \$204,975 with any remaining funds to supplement the Bayou Country Sports Park. Ms.

Mauldin also added that the miscellaneous revenue is proposed at \$575,000 from sponsorships.

The Chairman shared his appreciation for the improvements at the Bayou Country Sports Park being completed and nearing completion.

Ms. Mauldin then added that more funding from Capital Outlay will be available next year to cover additional projects.

- g) Civic Center (Fund 385; Sm. Bk. 240; Big Bk. 488)** – Chief Financial Officer Kandace Mauldin reviewed that the proposed 2023 Budget highlighting that the Civic Center receives a special dedicated Hotel/Motel Tax, 2023 proposed to be \$350,000, an increase of \$50,000. The self-generated revenue from the facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$639,462, and the General Fund supplement for 2023 is proposed to be \$986,915, same as 2022.
- h) Debt Service Funds (Fund 400; Sm. Bk. 265; Big Bk. 504)** – Chief Financial Officer Kandace Mauldin presented the proposed 2023 Budget noting that the total expenditures for 2023 are proposed at \$11,656,493 with \$122 million outstanding after those payments.
- i) Recap Utility Funds (Electric/Gas/GIS) (Fund 300/301/306; Sm. Bk. 208; Big Bk. 410)** – Chief Financial Officer Kandace Mauldin highlighted the proposed 2023 Budget stating that the Electric residential and commercial sales revenue for year 2023 totals \$15,013,099. \$2,470,000 is budgeted for residential and commercial sales of gas, and a transfer from GIS Technological Fund for the GIS Mapping System is \$230,000, same as 2022. The Electric Generation Division has no significant changes. The Electric Distribution Department major operating expenses are as follows: line clearing and maintenance service, \$560,000, line repairs, \$324,500, and substation repairs, \$110,000. For Capital requests, they are requesting about \$2.3 million for system repairs, additions, and equipment. She added that the Gas Distribution Division is requesting about \$675,000 for system additions, regulator station upgrades, additional regulators, large meters, and gas pressure monitoring projects. Ms. Mauldin noted that Capital requests for the Utility Administration totaled \$219,000 for A/C Units, computers, camera system replacement, network equipment, hyperweb workorder system upgrade, copier, and an awning. Under Personnel, they are adding one (1) Office Manager, Grade 207 and eliminating one (1) Executive Secretary, Grade 107. Under Capital, the G.I.S. Mapping System is requesting \$5,000 for one (1) new computer.

At Mr. G. Michel's request, Ms. Mauldin explained that the temporary powerplant is included in the Dedicated Emergency Fund due to being reimbursed by insurance and FEMA.

At Mr. S. Trosclair's request, Ms. Mauldin noted that the funding for LEPA is included in the Electric Generation and Distribution expenses.

- j) Sanitation Fund (Fund 353; Sm. Bk. 233; Big Bk. 459)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2023 Budget highlighting that voters approved the 11.21 mills ad valorem tax on November 14, 2009. It is projected to generate \$9,965,062 in 2023. The 42,250 average units will produce approximately \$5,240,000 of collection fees with an \$8.50 per month user fee for garbage collection and \$1.50 for mosquito abatement fee. The Tipping fees are \$42.00 for commercial rates to generate \$2,400,000 in 2023. The Solid Waste Services major operating expenses are as follows: \$4,916,328 for disposal expense, an increase of \$1,069,795; \$1,813,073 for transportation, an increase of \$18,199; \$6,081,349 for the Solid Waste Contract, an increase of \$378,149; and \$616,176 for mosquito abatement, which is the same as 2022. Under Capital, they are requesting \$335,000 for one (1) grapple truck and one (1) pump. Under Personnel, they are adding one (1) Operations Supervisor, Grade 109. She stated that the landfill closure costs are accounted for in the construction funds. Under Personnel, the Vegetation department is adding one (1) Crew Leader, Grade 107, and under capital, they are requesting \$350,000 for one (1) bucket truck.

At the Chairman's request, Chief Financial Officer Kandace Mauldin explained that the increase for the Solid Waste Contract is being caused by the Consumer Price Index increase.

- k) **Animal Control (Fund 151-442; Sm. Bk. 104; Big Bk. 40)** – Chief Financial Officer Kandace Mauldin presented the proposed 2023 Budget explaining that under Capital (Total \$58,000), they are requesting ballistic tint, \$13,000, walkway, \$25,000, radios, \$15,000, and exterior intercom, \$5,000.
- l) **City Marshal (Fund 209; Sm. Bk. 149; Big Bk. 102)** – Chief Financial Officer Kandace Mauldin highlighted the proposed 2023 Budget stating that the General Fund transfer is \$650,000, an increase of \$105,000, and under Capital they are requesting \$56,535 for two (2) vehicles. Ms. Mauldin added that \$25,000 will need to be added to their Budget and will be an item for the Council to vote on in December.

At Mr. D. Babin's request, Ms. Mauldin explained that the increase for the General Fund transfer is due to the collections for fines and forfeitures have been decreasing since COVID and Hurricane Ida, and the additional increase is to give raises to some of the personnel.

- m) **Health Unit (Fund 277; Sm. Bk. 170; Big Bk. 310)** – Chief Financial Officer Kandace Mauldin presented the proposed 2023 Budget noting that a 1.66 mill ad valorem tax approved by voters November 12, 2012, is estimated to generate \$659,673 in 2023 and reimbursement of various expenditures incurred by the State are estimated at \$400,000, same as 2022.
- n) **Mental Health (Fund 281; Sm. Bk. 187; Big Bk. 349)** – Chief Financial Officer Kandace Mauldin reviewed the proposed 2023 Budget explaining that an ad valorem tax of .42 mills will collect an estimated revenue of \$419,792 for 2023 to be allocated at 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively. Transfers to the Criminal Court Fund-Drug Court Dept. will be \$47,514 with the department for the Mental Health Treatment Center and the Assessment Center both having no significant changes.
- o) **Risk Management (Fund 354 & 357; Sm. Bk. 247; Big Bk. 469)** – Chief Financial Officer Kandace Mauldin presented the proposed 2023 Budget, noting that the total premium revenue from departments and user agencies for major self-insured plans was budgeted at \$10,124,382 and that the major expenditures were budgeted at \$5,408,879. Claims for all coverages were proposed at \$4,000,000 and actuarial audit was budgeted at \$16,000 as required for annual financial reporting. Under Personnel, they are adding one (1) Administrative Coordinator I, Grade 104.
- p) **Group Insurance (Fund 354 & 357; Sm. Bk. 251; Big Bk. 475)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2023 Budget highlighting that the premium revenue is budgeted at \$16,617,939 and major expenditures are as follows: Premiums for excess liability including administrative fees are proposed at \$3,222,957 and Claims expenses are proposed at \$14,636,732.

At Mr. G. Michel's request, Chief Financial Officer Kandace Mauldin explained that there is excess money for the premiums for liability.

- q) **Human Resources (Fund 370; Sm. Bk. 252; Big Bk. 479)** – Chief Financial Officer Kandace Mauldin reviewed the proposed 2023 Budget explaining that the Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2023 is 1.5% of salaries and wages or \$620,000. Their major expenditures in 2023 are estimated at \$40,000, Legal/Consultant fees are at \$105,000, Summer Intern Jumpstart Program at \$40,000, and Diversity and Inclusion Training at \$65,000.
- r) **Parish Farm Agent (Fund 151-654; Sm. Bk. 115; Big Bk. 50)** – Chief Financial Officer Kandace Mauldin explained the proposed 2023 Budget highlighting that there are no significant changes.

Mr. G. Michel moved, seconded by Ms. J. Domangue, "THAT, there being no further business to come before the Budget and Finance Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. G. Michel

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:41 p.m.

Carl Harding, Chairman

Brandi Becnel, Minute Clerk

Mr. C. Harding moved, seconded by Mr. G. Michel, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 11/14/22."

The Chairman called for a vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. C. Harding, "THAT the Council approve the following street light list:

**STREET LIGHT LIST
11-16-2022**

"INSTALL ONE (1) STREET LIGHT ON EXISTING POLE AT 8237 GRAND CAILLOU ROAD, DULAC, LA; SLECA; RLD #4; DANIEL BABIN; DISTRICT 7."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. J. Guidry, "THAT the Council open nominations for two expiring terms on 11-29-22 (one representing the Houma Fire Department and one representing the Houma Police Department) on the Municipal Civil Service Board, nominate Mr. Chris Avet, close nominations, appoint Mr. Chris Avet to serve a term, and hold nominations open for the other one expiring term on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. C. Harding, "THAT the Council open nominations for two expiring terms on 12-31-22 on the Houma Area Convention and Visitors Bureau, nominate Ms. Margie Scoby, close nominations, reappoint Ms. Margie Scoby to serve

another term, and hold nominations open for the one expiring term on the aforementioned board.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. C. Harding, “THAT the Council open nominations for six expiring terms, three on 11-05-22 and three on 11-16-22, on the Children and Youth Services Planning Board, nominate Mr. Joseph Harris, Jr., representing Terrebonne Parish Juvenile Justice, close nominations, reappoint Mr. Joseph Harris, Jr. to serve another term, and hold nominations open for the remaining five expiring terms on the aforementioned board.”

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

The Chairman announced the following vacancies:

- **RECREATION DISTRICT NO. 1 BOARD:** One (1) expiring term on 12-03-22.
- **RECREATION DISTRICT NO. 10 BOARD:** One (1) expiring term on 12-18-22.
- **RECREATION DISTRICT NO. 5 BOARD:** One (1) expiring term on 12-26-22.
- **CHILDREN AND YOUTH SERVICES BOARD:** Six (6) expiring terms on, three (3) on 11-05-22 and three (3) on 11-16-22.
- **TERREBONNE PARISH TREE BOARD:** Three (3) vacancies due to resignations.
- **DOWNTOWN DEVELOPMENT:** Four (4) expired terms on 11-01-22 (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities).
- **MUNICIPAL CIVIL SERVICE BOARD:** One (1) expiring term on 11-29-22.
- **HOUMA – TERREBONNE PUBLIC TRUST FINANCE:** Three (3) expiring terms, one (1) on 12-18-22 and two (2) on 12-26-22.
- **PORT COMMISSION:** Two (2) expiring terms on 12-31-22. (Each representing the Parish President)
- **911 COMMUNICATIONS DISTRICT:** Four (4) expiring terms on 12-31-22.
- **COUNCIL DISTRICT NO. 1:** One (1) vacancy due to a resignation.

Mr. D. J. Guidry moved, seconded by Mr. J. Amedée, “THAT the Council accept the following monthly engineering reports:

- A. Milford and Associates, Inc.
- B. T. Baker Smith.”

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

Planning and Zoning Director Chris Pulaski noted that the backup material includes a

draft of the contract that will be amended and that the final version will be subject to legal approval. ***(RESOLUTION ADOPTED AFTER DISCUSSION)**

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 22-348

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE THE APPROPRIATE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND DUPLANTIS DESIGN GROUP, PC FOR ARCHITECTURAL AND ENGINEERING SERVICES RELATED TO THE PROPOSED JUSTICE COMPLEX.

WHEREAS, the Terrebonne Parish Consolidated Government has yearly opportunities to apply for funding under the Federal Emergency Management Agency (FEMA), other state and federal programs and funding available as a result of Hurricane Ida; and

WHEREAS, reducing natural and manmade risks to people and property, continuous provision of government services, and reductions in public safety concerns are priorities of the Parish and the federal government, and

WHEREAS, after a formal procurement process was followed requesting and reviewing statements of qualifications for the provision of architectural and engineering services, Duplantis Design Group, PC (DDG) has been awarded the highest ranking of two (2) statements of qualifications;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to enter into the appropriate agreement with Duplantis Design Group, PC, drafted and approved by legal counsel, to provide the needed architectural and engineering services related to the proposed Justice Complex.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Trosclair.

The Chairman declared the resolution adopted on this the 16th day of November 2022.

OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 22-349

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing one (1) new and unused Dodge Durango Police Pursuit AWD for the Houma Police Department under State Contract #4400023795, and

WHEREAS, after careful review by Chief Dana Coleman and Captain Bobbie O'Bryan, it has been determined that the price of Forty-One Thousand, Seven Hundred Thirty-Four Dollars and Twenty-Six Cents (\$41,734.26) from Southland Dodge, Inc. for the purchase of one (1) new and unused Dodge Durango Police Pursuit AWD should be accepted as per the

State Contract Vehicle Catalog and under the provisions set forth in the Louisiana Revised Statutes Title 39:1710, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned vehicle purchase at a cost of Forty-One Thousand, Seven Hundred Thirty-four Dollars and Twenty-Six Cents (\$41,734.26) as per the attached State Purchasing Contract Catalog.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the Durango be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Trosclair.

The Chairman declared the resolution adopted on this the 16th day of November 2022.

Mr. G. Michel moved, seconded by Mr. C. Harding, "THAT the Council Introduce an ordinance to amend the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Animal Shelter-donations, \$4,458
- II. Houma Police Department, \$9,089
- III. Houma Police Department-LCLE Grant, \$155,100
- IV. City Marshal, \$1,381
- V. D-18 Pump Station, \$7,666,667
- VI. Elliot Jones Pump Station, \$800,000
- VII. Sanitation, \$70,000
- VIII. Road Lighting District 10, \$2,514

and call a public hearing on said matter on Wednesday, November 30, 2022, at 6:30 p.m."
***(MOTION ADOPTED AFTER DISCUSSION)**

At Mr. G. Michel's request, Chief Financial Officer Kandace Mauldin explained that the \$7.6 million for the D-18 Pump Station is state capital outlay money and that the matching funds from the Parish are included in the 2023 Proposed Budget.

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

*The Chairman declared the aforementioned motion adopted.

Announcements–Parish President: None.

Announcements–Council Members:

- Mr. D. Babin encouraged the remaining Recreation Districts to submit their budgets, then noted a forthcoming request for a detailed update on the Buquet Bridge outage at the next meeting.
- Mr. D. J. Guidry wished everyone a Happy Thanksgiving and invited everyone to the Ward 7 Citizen's Club on Thursday for a free Thanksgiving dinner next

week. He also noted that Solid Waste will be collecting debris on November 28th to December 3rd.

- The Chairman shared that the phone number to notify Solid Waste of debris needing to be collected is (985) 873-6739.
- Mr. G. Michel explained that the proposed purchase of the old First National Bank building is to update the Funderburk Bridge and the purchase of the property is a step in the right direction. He then encouraged the public to consider donating blood and wished everyone a Happy Thanksgiving.
- Mr. C. Harding encouraged everyone to be safe during the holidays.
- The Chairman wished Mr. G. Michel well as he continues his treatment and recovery.

Mr. J. Amedée moved, seconded by Ms. J. Domangue, “THAT, there being no further business to come before the Council, the meeting be adjourned.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted and the meeting was adjourned at 7:00 p.m.

BRANDI BECNEL, MINUTE CLERK

DARRIN W. GUIDRY, SR., CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:

TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH